



National Indigenous
Fire Safety Council Project
Projet du conseil national
autochtone de la sécurité-incendie

Website Designer

Please apply by email to HR@indigenousfiresafety.ca

The Aboriginal Firefighters Association of Canada (AFAC) was founded in 1991 and is a united body of regional Indigenous emergency and fire service organizations across Canada whose mandate is to represent the interests of local associations at the national level. The National Indigenous Fire Safety Council (NIFSC) Project has been formed under the guidance of AFAC to specifically drive the implementation of standardized fire services, and promote national standards in fire prevention, education, and suppression within Indigenous communities across Canada. Over the next two years, the NIFSC Project will be developing more than seventy programs ranging from public fire safety education to custom support services for indigenous fire departments across Canada.

Currently, NIFSC is looking to fill the contract role of **Website Designer** with Edu-Tech experience who will support our Communications team as a full-time In-house contractor, working remotely.

We're looking for an Indigenous website designer to join a newly created Communications Team at NIFSC. If you are into web design and have had some educational e-course development experience, you have been described as a positive patient person, passionate about creating change for a life-saving organization, we want to get to know you. You'll excel in this role if you have a passion for web development and WordPress design, while also being time efficient and able to take direction and suggestions from multiple teams. You know you are starting in a position that has never been occupied and creating the process and organization methodology of all digital assets, web intake and customer service and files and password management will be a part of your stewardship role.

The National Indigenous Fire Safety Council (NIFSC) is a nonprofit organization designed to support Indigenous communities in the development of their internal capacity to improve community safety and resiliency. Our tagline 'for us, by us' reflects our organizations core values and collaboration with regional and national indigenous communities, leaders and organizations, and strives to be Indigenous-based and Indigenous-led.

Main responsibilities include:

- > Hands-on involvement in the planning, development, testing, deployment, and maintenance of websites and web applications
- > Creation of online courses and modules focused on fire and life safety training and prevention
- > Provide technical guidance and support to other team members
- > Exceptional customer service, as you will be working directly with internal 'customers' with competing priorities
- > Understanding of the importance of a strong brand first and target audiences
- > Seek out new technology trends, tools, and opportunities for innovation and are willing to teach and coach internal teams on new approaches all while applying it to the NIFSC website.
- > Work in collaboration with our marketing and communications departments to build an exciting, professional, and innovative website with a refreshed brand look and feel.
- > Help to identify high-risk areas as it relates to IT and back end of the technology and to be ahead of the security breach
- > Dedicated to testing and quality assurances to ensure overall 24/7 quality and accessibility for users
- > Positive attitude and desire to make an impact within Indigenous communities in a non-profit organization environment

Core required competencies:

- > Language: English and some French and / or Indigenous Languages
- > Strong written and verbal communication skills
- > Ability to exercise independent judgement in making decisions.
- > Accuracy and attention to detail
- > Ability to work effectively and complete priorities within a timeline-driven environment.





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Minimum Education, Certification & Experience:

- > Bachelor's Degree and a minimum of 2 years of junior work experience developing and maintaining websites
- Experience
- > UI/UX Java script HTML CSS, Angular/ React JS
- > Training and some experience with WordPress web sites and plugins
- > Knowledge of user experience design concepts and landing page design
- > Experience building online educational courses and modules, preferably in a school or educational setting
- > Competency in Microsoft applications

Additional Assets:

- > Of Aboriginal Heritage
- > Experience and knowledge of fire and life safety

Closing Date:

The candidate will be selected from qualified applicants. Posting will close August 25, 2021 but may be extended if not filled. The desired start date is as soon as possible.

How to Apply:

Please respond with any questions. Applications must include a resume and can be submitted by email to HR@indigenousfiresafety.ca

Interested candidates may be located anywhere in Canada. This is anticipated to be a part time contract role for a one-year term.

AFAC is an equal opportunity organization and encourages Expression of Interests responses from any community.

