



Fire Prevention and Public Education Officer Position Description

IFMS Fire Officer 2 – Position Description

The National Indigenous Fire Safety Council (NIFSC) has been formed to specifically drive the implementation of standardized fire services, and promote national standards in fire prevention, education, and suppression within Indigenous communities across Canada. The Indigenous Fire Marshal Service (IFMS) is the delivery arm of the NIFSC. The Fire Prevention and Public Education Officer (Fire Officer I) is a subject matter expert who can provide support to communities and deliver programs.

Immediate Supervisor: Delivery Specialist

Status/Hours:

Primary Responsibilities and Duties Include:

- > Provide enforcement services for fire prevention bylaws as requested by an Indigenous AHJ.
- > Perform public education, investigation, and inspection services as and when requested by an Indigenous AHJ.
- > Acts as an Assistant to provincial or territorial Fire Marshal / Fire Commissioner as and when requested.
- > In consultation with the supervisor, maintain an education plan to increase professional capacity to perform IFMS service delivery functions in all seven program areas.
- > Liaison with other fire safety and emergency organizations as and when required.
- > Maintain training and professional certification as directed and required.
- > Support IFMS program development and NIFSC research as required.
- > Maintain required records system and file all required internal and external reports.
- > Perform other related duties as assigned.
- > Participate in on call duties as required and travel as and when required to perform IFMS duties

Qualifications:

- > Emergency Management Training

Certifications:

- > NFPA Firefighter training 1001
- > NFPA Fire Investigation
- > NFPA Fire Inspector 1
- > Plans Examination, building code training or IFMS approved professional experience
- > Other certifications or qualifications as deemed required

Professional Experience:

- > Two years of progressive fire service experience working in Indigenous environments or



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Collaboration Experience:

- > Validated experience working with twenty or more Indigenous communities on fire safety initiatives.
- > Experience and knowledge of fire and life safety

Education:

- > Graduate of an approved Fire Prevention Officer Program

Additional Requirements:

- > Strong written and interpersonal skills required, including the ability to establish effective working relationships and provide quality customer service.
- > Possess a valid driver's license

Closing Date:

There is no closing date. Recruitment is ongoing until multiple positions are filled. Positions are available in Western Canada (BC/AB/SK), Central Ontario/MB, and Eastern Canada (QB-Maritime).

How to Apply:

Please respond with any questions. Applications must include a resume and can be submitted by email to HR@indigenouxfiresafety.ca. Interested candidates may be located anywhere in Canada.

AFAC is an equal opportunity organization and encourages Expression of Interests responses from any community.