



Title of Job: Service Populations & Partnerships Director

Position Description:

The Service Populations & Partnerships Director is a key management leader within the organization, responsible for supporting the strategic direction and transformation of the NIFSC, as well as playing an integral part of overall operations and ongoing communications and collaboration with NIFSC's service populations and partners. This position is also the main liaison between the NIFSC and Indigenous Services Canada.

Major Areas of Responsibility:

- > Updating and reporting to Indigenous Services Canada (ISC)
- > Supporting the transition of AFAC to the NIFSC
- > Increasing awareness of the NIFSC programs and services
- > Ensuring ongoing two-way communications with service populations
- > Improving the dissemination of evolving research, data, and relevant programs
- > Working with board and staff to ensure that the mission is fulfilled through strategic planning and community outreach
- > Enhancing the organization's image by being active and visible to First Nations communities and leadership by working closely with First Nations regional and political organizations
- > Representing the organization and its programs and services to agencies, other organizations, government officials, the public, and other stakeholders
- > Establishing good working relationships with community groups, funders, politicians, and other emergency service agencies
- > Increasing awareness of the NIFSC's position and promotion of the creation of a National Fire Protection Act and the adoption of bylaws and standards on reserve
- > All other duties

Core Required Competencies:

- > Five or more years senior non-profit management experience.
- > Experience and skill in working with a Board of Directors.
- > High level strategic thinking and planning.
- > Ability to envision and convey the organization's strategic future to internal and external constituents.
- > Demonstrated ability to oversee and collaborate with staff.
- > Solid organizational abilities, including planning, delegating, program development and task facilitation.
- > Strong financial management skills, including budget preparation, analysis, decision making and reporting.
- > Excellent written, oral communication and public speaking skills.
- > A proven track record of working with government at all levels - municipal, regional, and federal.
- > Successfully implement strategic plans through business goals and resource performance.
- > Self-motivated, productive, and efficient.
- > Exceptional ability to establish and maintain productive working relationships with a diverse stakeholder base.





National Indigenous
Fire Safety Council Project
Projet du conseil national
autochtone de la sécurité-incendie

Service Populations & Partnerships Director

Please apply by email to HR@indigenousfiresafety.ca

Minimum Education, Certification and Experience:

- > At least five (5) years of demonstrated achievements in a senior executive administrative or financial role within the public sector, preferably public safety.
- > Bachelor's Degree in Business Administration, Commerce, or another related field.
- > Knowledge and experience working in Indigenous environments.
- > Experience working with federal government programs and funding policies

Work Environment:

- > Flexible work schedule
- > Remote, work from home
- > Term employee, one year contract

Closing Date:

The candidate will be selected from qualified applicants. Posting will close April 28, 2022 but may be extended if not filled. The desired start date is May 2, 2022.

How to Apply:

Please respond with any questions. Applications must include a resume and can be submitted by email to HR@indigenousfiresafety.ca.

AFAC is an equal opportunity organization and encourages Expression of Interests responses from any community.