



Title of Job: Research Director

Position Description:

The Research Director is the key leader of the organization, responsible for the overall design, execution, and management of internally and externally assigned research initiatives. This position will also provide internal expertise for all programs and service development research and support determination of business priorities through evidence-based tools. This position will also work with external partners seeking public safety research support.

Major Areas of Responsibility:

- > Performing overall research management duties.
- > Oversight of all organizational research practices including strategic planning, impact assessments, and support for quality research for both the organization and project.
- > Managing research projects contracted out to research agencies.
- > Working closely with the Project Manager, Director of Administration and project leads to determine research needs.
- > Managing external requests from outside organizations including Indigenous leadership, national research, federal government and national fire services organizations.
- > Representing AFAC on assigned national committees and AFAC meetings.
- > Developing and presenting research outcomes at relevant conferences and national meetings as assigned.

Core Required Competencies:

- > Demonstrated leadership experience at senior levels within a publicly funded organization.
- > A proven track record of managing successful and complex research projects.
- > Exceptional ability to establish and maintain productive working relationships with a diverse stakeholder base.
- > Strong understanding of the principles and practices of Indigenous research including protection of cultural and privacy practices.
- > Self-motivated, productive, and efficient.

MINIMUM EDUCATION, CERTIFICATION, & EXPERIENCE:

- > At least ten (10) years of demonstrated achievements in a senior executive administrative or financial role within the public sector, preferably public safety.
- > Demonstrated experience working with research organizations and managing assigned research projects.
- > Demonstrated experience in research related roles including academic environments, national research councils or other national organizations.
- > Demonstrated experience managing research activities that support business lines including program and service design, prioritization of program deliveries and strategic planning.
- > Master's degree in business administration, research related designation or another related field.





National Indigenous
Fire Safety Council Project
Projet du conseil national
autochtone de la sécurité-incendie

Research Director

Preferred Education, Certification & Experience:

- > Knowledge and experience working in Indigenous environments.
- > Experience working with federal government programs and funding policies

Contract Considerations:

- > Secondment arrangements may be considered.
- > Remuneration rates will be based on experience and expertise.
- > Term can be negotiated up to two years.
- > Remote work environment

Closing Date:

The candidate will be selected from qualified applicants. Posting will close April 18, 2022, but may be extended if not filled.
The desired start date is May 2, 2022.

How to Apply:

Please respond with any questions. Applications must include a resume and can be submitted by email to HR@indigenousfiresafety.ca. Interested candidates may be located anywhere in Canada.

AFAC is an equal opportunity organization and encourages Expression of Interests responses from any community.