



## IFMS Delivery Specialist – Position Description

The National Indigenous Fire Safety Council (NIFSC) has been formed to specifically drive the implementation of standardized fire services, and promote national standards in fire prevention, education, and suppression within Indigenous communities across Canada. The Indigenous Fire Marshal Service (IFMS) is the delivery arm of the NIFSC. The IFMS Delivery Specialists are subject matter experts who can provide technical support and advise on program development, and they work with communities to deliver programs to meet the communities' needs.

**Immediate Supervisor:** Regional Deputy Fire Marshal

### Primary Responsibilities and Duties Include:

- > Provide enforcement services for fire prevention bylaws as requested by an Indigenous AHJ.
- > Perform public education, investigation, and inspection services as and when requested by an Indigenous AHJ.
- > Acts as an Assistant to provincial or territorial Fire Marshal / Fire Commissioner as and when requested.
- > Perform IFMS service delivery functions in all seven program areas as requested by an Indigenous AHJ.
- > Liaison with other fire safety and emergency organizations as and when required.
- > Maintain training and professional certification as directed and required.
- > Support IFMS program development and NIFSC research as required.
- > Perform training officer and mentorship for IFMS Fire Officers professional development.
- > Provide support and subject matter expertise to community-based deliveries.
- > Manage contract resources assigned to perform IFMS deliveries.
- > Maintain required records system and file all required internal and external reports.
- > Perform other related duties as assigned.
- > Participate in on call duties as required and travel as and when required to perform IFMS duties.

### Qualifications:

- > Emergency Management Training and five years related experience.

### Certifications:

- > NFPA Firefighter training 1001
- > NFPA Fire Investigation
- > NFPA Fire Inspector (1 or 2)
- > Plans Examination, building code training or IFMS approved professional experience
- > NFPA Fire Officer 2
- > NFPA Fire Instructor or equivalent approved experience
- > Other certifications or qualifications as deemed required



National Indigenous  
Fire Safety Council Project  
Projet du conseil national  
autochtone de la sécurité-incendie

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## Professional Experience:

- > Five years of progressive fire service experience working in Indigenous environments or
- > Ten years of progressive fire experience in non-Indigenous environments complimented with two years of experience working in Indigenous environments

## Collaboration Experience:

- > Validated experience working with twenty or more Indigenous communities on fire safety initiatives.
- > Experience and knowledge of fire and life safety

## Education:

- > Graduate of the Fire Protection Technology Diploma course and / or the Fire Prevention Officer Diploma course or, post-secondary graduation from Building Construction, Engineering, Fire Protection Technology or Equivalent IFMS approved professional experience.

## Additional Requirements:

- > Proven supervisory skills and ability to direct, evaluate and effectively manage staff.
- > Strong written and interpersonal skills required, including the ability to establish effective working relationships and provide quality customer service.
- > Possess a valid driver's license

## Closing Date:

There is no closing date. Recruitment is ongoing.

## How to Apply:

Please respond with any questions. Applications must include a resume and can be submitted by email to [HR@indigenousfiresafety.ca](mailto:HR@indigenousfiresafety.ca). Interested candidates may be located anywhere in Canada.

*AFAC is an equal opportunity organization and encourages Expression of Interests responses from any community.*