



Program Developers

Please apply by email to jana@tullochconsulting.ca

The Aboriginal Firefighter Association of Canada (AFAC) was founded in 1991, and is a united body of regional Indigenous emergency and fire service organizations across Canada whose mandate is to represent the interests of local associations at the national level. The National Indigenous Fire Safety Council (NIFSC) has been formed under the guidance of AFAC to specifically drive the implementation of standardized fire services, and promote national standards in fire prevention, education, and suppression within Indigenous communities across Canada. Over the next two years, the NIFSC will be developing more than seventy programs ranging from public fire safety education to custom support services for indigenous fire departments across Canada.

Currently, NIFSC is seeking to secure the services of numerous Program Developers who will be responsible for developing programs and services to be delivered to Indigenous communities across the country. Please note that these will be contract positions, are fully remote, and are on an 'as needed' basis.

Main responsibilities include:

- > Researching and developing a wide variety of fire service programs and services in the following program areas:
 - > Community Safety Education
 - > Fire Service Governance
 - > Community Infrastructure & Engineering Support
 - > Fire Department Management
 - > Inspections
 - > Investigations
 - > Fire Department Operations
- > Creating program delivery processes, materials, tools, and instruments in collaboration with an Instructional Design/Production Specialist such as presentations, handouts, brochures, lesson plans, e-learning, participant guides, facilitator/assessor guides, assessments.
- > Collaborating with the Program Development Director, Program Delivery team, and Instructional Design/Production Specialist to make recommendations and present options regarding course and service program design, content, technology, and delivery systems.
- > Providing subject matter expertise and professional advice on the delivery and evaluation of programs and services.
- > Working with our research division to develop measurement tools to evaluate the effectiveness of programs.

Core required competencies:

- > Ability to apply principles of consultation and collaboration on projects.
- > Exceptional ability to establish and maintain productive working relationships with a diverse partner base.
- > Self-motivated, productive and efficient.
- > Excellent written and verbal communication skills, with impeccable grammar and spelling.
- > An exceptional attention to details.



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Minimum Education, certification and/or experience in any of the following fire services / safety / community infrastructure areas, or a combination of any of the following:

- > Demonstrated experience in fire service operations and administration such as strategic planning, government relations, training, asset management, fire prevention, public education. Preferably at the Fire Officer or Chief Fire Officer level.
- > Strong understanding of governance and fire administration processes, and establishing working relationships with multiple private and public sector agencies including First Nations communities.
- > Post secondary education in education, training, or a related field.

Preferred qualifications:

- > Post Secondary Degree in Fire and Emergency Service Management, Public Administration, or a related field.
- > Bilingual English and French.
- > Of Aboriginal Heritage.

AFAC is an equal opportunity organization and encourages Expression of Interests responses from any community.



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